



NATIONAL POLICE CERTIFICATES



What is a 'Police Check'?

- A National Police Certificate (NPC).
- A NPC is a record displaying a person's national criminal history, if any.
- Required for persons seeking employment or volunteer position, visa or licence eg. builder.



National Police Certificate (NPC)

- A NPC should only form part of a perspective employees screening for employment.
- A NPC is only current the day it is produced.



National Police Certificate (NPC) Process

- An application is made through a police station.
- 100 point identification
- Application through state of residence
- Applicant's details are checked across data from all police jurisdictions in Australia to identify if applicant is known.



National Police Certificate (NPC) Process

- If possible match interstate, request sent to that state.
- Interstate jurisdictions reply within 10 working days.



What is released on a NPC?

- Proven court outcomes only.
- Each State/Territory has its own legislation or policy stipulating what information can be released.
- No legislation in SA, Crimes Act 1914 (Cth) applied.



What is excluded from release?

Spent Convictions

- Ten years – Adult
Five years - Juvenile



Exclusion to spent conviction policy

The following matters will be displayed

- 30 months imprisonment or more.
- Designated offences re Care, instruction or supervision of minors.

Example of spent conviction policy

EXAMPLE 1

- 1983 - Building Break and Enter.
- NPC – (1994) no court outcomes displayed (10 years lapsed).
- 1999 - Unregistered Vehicle.
- NPC – (2005) Both the 1983 and 1999 offences listed.

Example of spent conviction policy

EXAMPLE 2

- 1976 – Larceny
- 1985 – Assault
- NPC (1994) – all offences displayed (10 years not lapsed)
- NPC (1996) – no offences displayed (10 years lapsed)



VOANS

- VOAN (Volunteer Organisation Authorisation Number).
- State Government meeting cost.
- Eligible organisations apply for (VOAN).



VOAN Eligibility

- **Organisations to meet following criteria:**
 1. Services provided by organisation involves volunteers working with vulnerable people / groups that requires or involves
 - Regular contact or working in close proximity
 - Access to personal records relating to vulnerable groups.

VOAN Eligibility

2. Services provided by organisation - charity or community service good.
3. The organisation is NOT part of or is a government agency.



VOAN Eligibility

4. The organisation is not a member or affiliated club or association of a larger organisation.
5. The organisation has company incorporated status.



NPC FEES

(current as of 1/7/06)

- Individual = \$45.50
- Individual Concession = \$33.00
- Volunteer Community – VOAN = \$0
- Volunteer Person = \$29.50



Storage of NPCs

- Copies of NPCs
- Disposed of appropriately



Organisation's flexible options to process checks

- Electronic process.
- Records Release Unit to advise upon request.



LINK

- Please refer to SAPOL'S website for further information:
www.police.sa.gov.au