

premier's business award in volunteering 2011

the award process

Eligibility

The award is open to all businesses that support volunteering.

The efforts must provide direct benefit to volunteers or volunteer-involving organisations.

Conditions

Nominees and award winners agree to media coverage and use of information for publication by submitting a nomination form.

Judging

The Premier's Business Award will be judged by a panel who will consider all applications against the selection and eligibility criteria.

The judging process will take place during May 2011.

Recognition of Award Winners

All award winners will be invited to attend the awards ceremony at SA Volunteers Day, which will be held in June 2011. Further details will be made available closer to the date.

Award winners will be recognised in the Adelaide media and in the State of Volunteering Newsletter distributed to volunteer and community organisations.

How to Nominate

Nomination can be made by: volunteers, non profit organisations, government agencies, interested individuals and beneficiaries of the volunteer efforts.

In order to nominate a business, the attached nomination form must be completed and returned to the Office for Volunteers, Level 9/50 Pirie St Adelaide, email ofv@sa.gov.sa.gov.au, telephone 8463 4402 or visit www.ofv.sa.gov.au by Friday 20 May 2011. These nomination guidelines are also available electronically on the Office for Volunteers website www.ofv.sa.gov.au.

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Government
of South Australia
Office for Volunteers



International Year of Volunteers
10th anniversary
2011

NOMINATION CRITERIA

1. Description of initiative

Provide a brief description of the initiative and what it involves/involved.

Please include any supporting documentation eg, copy of policy, newspaper clippings, internal newsletters, advertising material etc.

2. Profile of organisation

Provide a brief description of the organisation and its business activities.

3. Aim

Describe the aim of the initiative.

For example - What was the reason for its development? What was the initiative designed to achieve?

4. Impact on the community

Describe how the initiative has positively impacted within the community.

For example - what benefits has the community received? What is happening in the community that wouldn't have occurred without the support of the nominated business?

5. Future of the Initiative

Are there plans to continue the initiative? Describe any plans to further develop the initiative.

6. Letter/s of support

Please include a letter/s of support from the community organisation/s who have benefited from the efforts of the nominated business.

THE CLOSING DATE FOR NOMINATIONS IS FRIDAY 20 MAY 2011

Your nomination should:

- Address the nomination criteria
- Include photos of the people involved and their details
- Include any related materials such as posters, brochures, articles, graphs, reports or other material in support of your nomination

Please send your nomination in the following format:

- Application form
- Three hard copies of your nomination and supporting materials
- An electronic version of your nomination on floppy disk or CD in Word format

Further Information

If you require additional information or assistance to complete your nomination, please contact:

Paul Donnellan

Office for Volunteers

Telephone: 08 8463 4437

Facsimile: 08 8463 4400

Email: donnellan.paul@saugov.sa.gov.au

Website: <http://www.ofv.sa.gov.au/initiatives.htm>

APPLICATION FORM

Please complete this application form and use it as a covering sheet for your nomination.

1. Name of business being nominated

2. Details of person making nomination

Name

Title

Organisation

Address

Phone _____ Mobile _____

Fax _____ Email _____

3. Nomination details (please tick)

This nomination:

- addresses the nomination criteria
- includes photos of the people involved and their details
- includes any related materials such as posters, brochures, articles, graphs, reports or other material that supports your nomination
- consists of the application form, three hard copies of the nomination and supporting materials
- includes an electronic version of the nomination on floppy disk or CD in Word format

Send nominations to:

Premier's Business Awards Nominations
Office for Volunteers
GPO Box 2343
Adelaide SA 5001