

Office for Volunteers



Government of South Australia
Department for Communities
and Social Inclusion

2017 Premier's Certificate of Recognition for Outstanding Volunteer Service

Applications open Monday, 13 February 2017
and close 5pm Friday, 7 April 2017

Guidelines

The Office for Volunteers *Premier's Certificate of Recognition for outstanding volunteer service* recognises the exceptional contribution of South Australian volunteers who deliver many critical community services in the areas of youth and community development, welfare, education, emergency services, sport and recreation, the environment and more.

Who can nominate

South Australian based volunteer-involving organisations and community groups are encouraged to nominate one or more volunteers to receive this prestigious award to recognise and reward excellence and significant achievements.

Please note: *The Premier's Certificate of Recognition for outstanding volunteer service* is a prestigious South Australian volunteer award. Since certificates are awarded on a limited basis, nominations of six volunteers or more will be assessed as a group nomination, and receive only one certificate on behalf of the group.

Key Dates

Nominations open	13 February 2017
Nominations close	5pm, 7 April 2017
Nominations assessed by the selection panel	April 2017
Applicants notified	May 2017

Eligibility

The *Premier's Certificate of Recognition for outstanding volunteer service* is open to volunteers who have made an outstanding commitment and contribution to volunteering.

Selection process

The Office for Volunteers will consider all nominations for nominated volunteers who have:

- made significant contribution to the community and/or organisation
- provided ongoing commitment and dedication to volunteering
- demonstrated leadership in their volunteer role
- promoted volunteering within the community.

Recognition of award winners

Organisations and community groups will be notified by the Office for Volunteers of the outcome of their nomination/s in May 2017.

Copies of the *Premier's Certificate of Recognition for outstanding volunteer service* will be posted to successful applicants.

Organisations and community groups are encouraged to host a recognition event to celebrate and present the certificate/s to the nominated volunteer/s. Occasions could include National Volunteers Week, Volunteers Day, at an Annual General Meeting or a special morning/afternoon tea.

Nominating is easy

Once you have read the guidelines, simply complete your nomination online at <http://www.ofv.sa.gov.au/volunteer-recognition/volunteer-certificate-recognition-program>.

Nomination checklist

For your nomination to be considered, you must:

- complete all sections of the online nomination form
- ensure that the submission section of the application is limited to 150 words or less
- complete a separate online nomination form for each individual volunteer
- nominate up to a maximum of six volunteers.

Submit your online nomination by 5pm, Friday 7 April 2017.

For further information contact:

Office for Volunteers
Phone: 1300 014 712
Email: ofv@sa.gov.au
Website: www.ofv.sa.gov.au